

ATTACHMENT A – RESPONSE CHECKLIST

INSTALLER RESPONSE CHECKLIST

Please include the following items in your application. Incomplete responses or responses not received before the deadline of September 19, 2025 may not be considered by the CNY RPDB's **EnergySmart CNY** selection committee.

___ **Response Checklist and Cover Letter (Attachment A)** (one per proposal)

___ **Individual Response Form (Attachment B for on-site solar installers or Attachment C for community solar providers)**

___ **Addendum 1: Examples of customer project proposals and contracts that may be used for this campaign**

___ **Addendum 2: Sample marketing materials** (if available)

___ **Addendum 3: Relevant licenses of key members of the installer/contractor team**, including any subcontractors (if necessary).